

MINUTES OF THE BOARD OF LICKING TOWNSHIP TRUSTEES,
ORGANIZATIONAL MEETING HELD AT THE TOWNSHIP HALL,
JACKSONTOWN, OH AT 8: 00PM ON JANUARY 2, 2002.

JILL LINN CALLED THE MEETING TO ORDER WITH THE FOLLOWING
MEMBERS PRESENT: JOE COOPER, DAVE MILLER, RON ACORD AND JILL
LINN.

OTHERS PRESENT: JERRY & JUNE MOORE, PHIL LINN, JOE & ATHEA
WALKER, JEFF BAUCHER, CHARLIE DAVIS, DICK & MARY JO FULK, JERRY
& MARY FRANKS, ANN ACORD, MICHAEL BRIGGS, GARY PRINCE, MIKE
WILSON, BRANDI WILSON, SHAWNAIGEORGE, LES GEORGE, DAVID
LOVE, MARK HANBY, BRIAN DAVIS, JIM EPPLEY AND STEVE PATTERSON.

THE MINUTES OF THE PREVIOUS MEETING WERE READ, CORRECTED
AND SIGNED BY THE TRUSTEES.

CORRESPONDENCE: NONE

MRS LINN THEN TOOK CHARGE OF THE MEETING AND OPENED THE
NOMINATIONS FOR PRESIDENT OF THE BOARD OF TRUSTEES FOR THE
YEAR 2002. MR ACORD NOMINATED MR COOPER, SECONDED BY MR.
MILLER. ROLL CALL: ACORD, YES; MILLER, YES.

MRS LINN ASKED FOR NOMINATIONS FOR VICE PRESIDENT OF THE
BOARD OF LICKING TOWNSHIP TRUSTEES FOR THE YEAR 2002. MR
COOPER NOMINATED MR MILLER SECONDED BY MR ACORD. ROLL CALL
COOPER, YES; ACORD, YES.

MR ACORD MOVED THE ADOPTION OF THE FOLLOWING: BE IT
RESOLVED THAT THE REGULAR MEETINGS OF THE BOARD OF LICKING
TOWNSHIP TRUSTEES FOR THE FISCAL YEAR 2002 BE HELD AT THE
TOWNSHIP HALL, JACKSONTOWN, OHIO AT 8: 00 PM ON THE FIRST AND
THIRD MONDAYS OF EACH MONTH, EXCEPT WHEN THIS FALLS ON A
LEGAL HOLIDAY, THEN IT SHALL BE HELD THE FOLLOWING EVENING,
UNLESS OTHERWISE PUBLISHED OR POSTED ON THE DOOR OF THE
TOWNSHIP HALL. MR MILLER SECONDED THE MOTION. ROLL CALL
COOPER, YES; MILLER, YES; ACORD, YES.

MR COOPER MOVED THE ADOPTION OF THE FOLLOWING: TO HAVE THE
BEFORE LISTED RESOLUTION PUBLISHED IN THE ADVOCATE ALONG
WITH A NOTICE IN THE WEEKLY~CALENDAR. IF ANYONE REQUESTS
COPIES OF THE MINUTES OF THE MEETING: A CHARGE OF \$1.00 PER SIDE
BE CHARGED AND COPIES TO BE MADE AT THE CONVENIENCE OF THE
CLERK AS IT IS NOT A FULL TIME JOB. MR ACORD SECONDED THE
MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR ACORD MOVED THE ADOPTION OF THE FOLLOWING: TO PAY ALL EXPENSES FOR THE TRUSTEES, CLERK AND ZONING INSPECTOR TO ATTEND TOWNSHIP CONVENTIONS PLUS MILEAGE OF \$. 29 PER MILE (OR CURRENT IRS ALLOWANCE) WHICHEVER IS HIGHER. ALSO, MEMBERSHIP DUES FOR THE COUNTY AND STATE ASSOCIATION TO BE PAID FOR THE TRUSTEES, CLERK AND ASSOCIATE MEMBERSHIP. MR MILLER SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR COOPER MOVED THE ADOPTION OF THE FOLLOWING: TO REIMBURSE THE CLERK FOR MILEAGE AND PARKING FOR TRAINING AND FOCUS COMMITTEE MEETINGS. MR. ACORD (ECONDED THE MOTION. ROLL CALL COOPER, YES; MILLER, YES; ACORD, YES.

MR MILLER MOVED THE ADOPTION OF THE FOLLOWING: TO REIMBURSE THE, FIRE CHIEF \$.29 PER MILE (OR CURRENT IRS ALLOWANCE) WHICHEVER IS HIGHER, FOR FIRE DEPARTMENT RELATED MILEAGE. MR ACORD SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR MILLER MOVED THE ADOPTION OF THE FOLLOWING: TO CONTINUE RENTAL OF UNIFORMS FOR ALL ROAD EMPLOYEES. MR ACORD SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR COOPER MOVED THE ADOPTION OF THE FOLLOWING: THAT THE HIRED ROAD CREW BE CARETAKERS OF THE TOWNSHIP HALL AND LOT. TO BE TAKEN CARE OF WHEN UNABLE TO WORK ON ROADS OR MAKE TIME. MR ACORD SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR MILLER MOVED THE ADOPTION OF THE FOLLOWING: NON-PROFIT OR CHARITABLE ORGANIZATIONS CAN USE THE TOWNSHIP HALL RENT FREE IF THEY CLEAN UP AFTER THEIR USE. OTHERS WILL BE \$10.00 PER DAY OR MEETING AND THEY ARE ALSO TO CLEAN UP AFTER THEIR USE. MR ACORD SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR COOPER MOVED THE ADOPTION OF THE FOLLOWING: THE ROAD CREW WILL CONTINUE TO DIG GRAVES IN THE TOWNSHIP CEMETERIES WITH THE COST AT \$300 TO OPEN AND CLOSE A GRAVE; \$450 TO OPEN A CLOSE A GRAVE ON SATURDAY, SUNDAY AND LEGAL HOLIDAYS; \$50 FOR A CREMATION BURIAL \$100 FOR A CREMATION WITH A VAULT AND \$100 FOR A BABY OR SMALL GRAVE; THE PRICE PER GRAVE WILL BE

\$300. MR ACORD SECONDED THE MOTION. 11 ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR MILLER MOVED THE ADOPTION OF THE FOLLOWING: TO PAY ALL BILLS INCURRED BY THE TOWNSHIP ON AN ESTIMATED APPROPRIATION UNTIL THE AMENDED OFFICIAL CERTIFICATE IS RECEIVED AND APPROVED. MR. ACORD SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR ACORD MOVED THE ADOPTION OF THE FOLLOWING: TO REQUEST AN ADVANCE, IF NEEDED, FROM THE LICKING COUNTY AUDITORS OFFICE. MR MILLER SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR COOPER MOVED THE ADOPTION OF THE FOLLOWING: TO DELAY THE EMPLOYEE PAY, BENEFITS, AND WORK RESPONSIBILITIES FOR PAID PERSONNEL OF THE TOWNSHIP UNTIL THE DEVELOPMENT OF A COMPREHENSIVE PAY SCALE, EMPLOYEE HANDBOOK AND WRITTEN JOB DESCRIPTION AS WELL AS A BUDGETARY REVIEW OF AVAILABLE FUNDS IS COMPLETE. MR MILLER SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR COOPER MOVED THE ADOPTION OF THE FOLLOWING: TO REAPPOINT RANDY SWIHART FOR AN ADDITIONAL FIVE-YEAR TERM TO THE ZONING COMMISSION BOARD BECAUSE OF HIS WILLINGNESS TO CONTINUE TO SERVE AND BECAUSE OF HIS COMMITMENT IN PARTICIPATING IN THE DEVELOPMENT OF A COMPREHENSIVE PLAN FOR THE TOWNSHIP. MR ACORD SECONDED THE MOTION.

ROLLCALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR MILLER MOVED THE ADOPTION OF THE FOLLOWING: TO APPOINT JOHN CORMICAN TO FILL THE UNEXPIRED TERM FOR DAVE MILLER ON THE ZONING COMMISSION BOARD BECAUSE OF HIS REQUEST TO SERVE AND BECAUSE OF HIS COMMITMENT IN PARTICIPATING IN THE DEVELOPMENT OF A COMPREHENSIVE PLAN FOR THE TOWNSHIP AND THE LOCATION OF HIS RESIDENCE, WHICH WILL REPRESENT A GOOD CROSS SECTION OF THE TOWNSHIP REPRESENTATION FOR THE COMMISSION. MR ACORD SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR ACORD MOVED THE ADOPTION OF THE FOLLOWING: TO REAPPOINT BUTCH LOWENDICK FOR AN ADDITIONAL FIVE-YEAR TERM TO THE ZONING BOARD OF APPEALS, BECAUSE OF HIS WILLINGNESS TO CONTINUE TO SERVE. SECONDED BY MR MILLER. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR COOPER MOVED THE ADOPTION OF THE FOLLOWING: THAT ANY DEPARTMENT BUYING| EQUIPMENT OF SUPPLIES OVER \$200 MUST HAVE THE APPROVAL OF AT LEAST ONE TRUSTEE; FOR AMOUNTS OF \$500-\$1500 APPROVAL MUST COME FROM TWO TRUSTEES; ALL PURCHASES OVER \$1500 MUST BE APPROVED AT A REGULAR OR EMERGENCY MEETING OF THE BOARD OF LICKING TOWNSHIP TRUSTEES. MR. ACORD SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR MILLER MOVED THE ADOPTION OF THE FOLLOWING: THAT THE FIRE CO, IN AN EMERGENCY ONLY, MAY CONTACT ONE TRUSTEE FOR MEDICAL AND EMERGENCY EXPENSES OVER \$500. MR ACORD SECONDED THE MOTION. ROLL CALL: COOPER YES; MILLER, YES; ACORD, YES.

THE CLERK REMINDED EACH DEPARTMENT THAT INVENTORY SHEETS ARE DUE BACK TO HER BY JANUARY 25 SO THAT THEY CAN BE UPDATED AND SUBMITTED TO THE COUNTY| ENGINEER BY JANUARY 31.

THE CLERK REMINDED THE ROAD CREW AND TRUSTEES THAT THE ANNUAL BRIDGE AND CULVERT INVENTORY REPORT NEEDS TO BE DONE BY JANUARY 15.
THE ORGANIZATIONAL PORTION OF THE MEETING BEING COMPLETED, MR COOPER TOOK OVER THE MEETING.

OLD BUSINESS:

THERE WAS NOTHING DISCUSSED.

NEW BUSINESS:

MR MILLER DISCUSSED THE PURCHASE OF TWO NEW FLAGS AND STANDS FOR THE TOWNSHIP. MR ACORD MADE A MOTION TO PURCHASE TWO NEW FLAGS AND STANDS; MR MILLER SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER YES; ACORD, YES.

MR COOPER DISCUSSED THE INSTALLATION OF NEW LOCKS ON THE TOWNSHIP HALL AND GARAGE AND HAVING AN INVENTORY LISTING OF WHO WILL HAVE THE KEYS. MR MILLER MADE A MOTION TO INSTALL NEW LOCKS ON THE TOWNSHIP HALL AND GARAGE AND TO HAVE AN INVENTORY LISTING THE PEOPLE WHO WILL HAVE THE KEYS. MR ACORD SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR MILLER DISCUSSED THE USE OF THE TRUSTEES USING A COMMITTEE BASED ORGANIZATIONAL STRUCTURE. MR MILLER EXPRESSED HIS DESIRE TO WORK WITH THE FIRE CO AND MR COOPER EXPRESSED HIS DESIRE TO WORK WITH THE ZONING AND LAND USE ISSUES INCLUDING PRESERVATION OF BUILDINGS AND THE CEMETERIES IN THE TOWNSHIP. MR COOPER ASKED THE TRUSTEES TO THINK ABOUT THE ORGANIZATIONAL STRUCTURE.

THE TRUSTEES MENTIONED THAT THEY WILL TAKE BIDS ON THE CEMETERY MOWING UNTIL MARCH.

MR COOPER ASKED THE CLERK TO CHECK IN TO THE BUREAU OF WORKERS COMPENSATION SEMINAR WERE THE TOWNSHIP CAN RECEIVE A 25% CREDIT.

MR. COOPER BROUGHT UP THE OHIO TOWNSHIP ASSOCIATION WINTER CONFERENCE AND WANTED TO DISCUSS WHICH MEETINGS TO ATTEND. HE WAS INFORMED THAT WHEN YOU ATTEND THE CONFERENCE YOU PICK WHICH MEETINGS INTEREST YOU.

MIKE WILSON GAVE THE FIRE CO REPORT. THERE WERE 66 FIRE AND EMS RUNS IN DECEMBER. THIS BROUGHT THE TOTAL UP TO 637 RUNS FOR THE YEAR 2001. HE MENTIONED THAT THE DEPARTMENT MADE 81 RUNS TO FRANKLIN TOWNSHIP, WHICH WAS UP FROM 64 IN 2000. HE ASKED THE TRUSTEES TO PURCHASE WORK PANTS FOR THE FIRE CREW WHO WILL BE WORKING PART TIME AND FOR HIMSELF. AS A FULL TIME CHIEF, HE ESTIMATED THAT THEY WILL NEED 11 PAIRS AT \$35 EACH. MR ACORD MADE A MOTION TO PURCHASE THE FIRE PANTS

SECONDED
BY MR MILLER. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.
MR

WILSON ALSO MENTIONED THAT HE IS STILL TRYING TO GET IN CONTACT WITH BUCKEYE LAKE VILLAGE FIRE DEPARTMENT TO DISCUSS OUR FIRE CONTRACT. INSTEAD OF US PAYING THEM \$2500 A YEAR WE WOULD LIKE TO PAY THEM \$150 PER RUN. MR WILSON ALSO ASKED THE TRUSTEES IF THE FIRE CO CAN USE THE TOWNSHIP HALL ON THE FIRST WEDNESDAY EACH MONTH. MR MILLER MENTIONED THAT THERE SHOULD BE A CALENDAR WITH A SCHEDULE AT THE TOWNSHIP HALL.

MR WILSON BROUGHT UP THE CHANGES DEBBIE KENNEY WOULD LIKE TO SEE MADE ON THE BID FOR A NEW FIRE TRUCK. MR MILLER THANKED PHIL LINN, RON ACORD, AND JIM CORMICAN FOR SARTING UP THE FIRE CO.

IMR COOPER TOLD THAT RESIDENTS THAT THE TRUSTEES DECIDED TO HAVE PUBLIC COMMENT PERIOD AT THE BEGINNING ON THE MEETING AND THEN ONE AT THE END OF THE MEETING. ANYONE WHO WISHES TO DISCUSS ANYTHING WILL NEED TO COME AND SIT AT THE TABLE WITH THE TRUSTEES.

IJUNE MOORE RECEIVED APPRECIATION CERTIFICATES FROM JAY HOTTINGERISTATE SENATOR AND PRESENTED THEM TO PHIL LINN, JERRY FRANKS AND JERRY MOORE.

CHARLIE DAVIS ASKED THE TRUSTEES WHEN THEY AND THE ROAD CREW WILL BE GETTING TOGETHER TO DISCUSS THE CHANGES IN THEIR PAY AND BENEFITS. HE WAS TOLD AS SOON AS POSSIBLE AND THAT ALL CHANGES WILL BE RETROACTIVE AS OF JANUARY 1, 2002.

DAVID LOVE THANKED THE TRUSTEES FOR THE PAVING THAT WAS DONE ON ROLEY HILLS ROAD.

MR COOPER MADE A MOTION TO GO INTO EXECUTIVE SESSION TO INTERVIEW THREE CANDIDATES FOR THE ZONING INSPECTORS POSITION. AFTER WHICH, WE WILL RECONVIENE TO ADJOURN THE MEETING. MR MILLER SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR COOPER MADE A MOTION TO RECONVIEN THE MEETING. MR MILLER SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR ACORD MADE A MOTION TO ADJOURN, SECONDED BY MR MILLER. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.