

MINUTES OF THE BOARD OF LICKING TOWNSHIP TRUSTEES, ORGANIZATIONAL MEETING HELD AT THE TOWNSHIP HALL, JACKSONTOWN, OH AT 8:00PM ON JANUARY 2, 2003.

JILL LINN CALLED THE MEETING TO ORDER WITH THE FOLLOWING MEMBERS PRESENT: JOE COOPER, DAVE MILLER, RON ACORD AND JILL LINN.

OTHERS PRESENT: JOE WALKER, MIKE BRIGGS AND STEVE PATTERSON.

THE PLEDGE OF ALLEGEANCE WAS RECITED.

THE MINUTES OF THE PREVIOUS MEETING WERE READ, APPROVED AND SIGNED BY THE TRUSTEES.

CORRESPONDENCE: NONE

MRS LINN TOOK CHARGE OF THE MEETING AND OPENED THE NOMINATIONS FOR PRESIDENT OF THE BOARD OF TRUSTEES FOR THE YEAR 2003. MR ACORD NOMINATED MR COOPER SECONDED BY MR MILLER. ROLL CALL: ACORD, YES; MILLER, YES.

MRS LINN ASKED FOR NOMINATIONS FOR VICE PRESIDENT OF THE BOARD OF LICKING TOWNSHIP TRUSTEES FOR THE YEAR 2003. MR COOPER NOMINATED MR ACORD SECONDED BY MR MILLER. ROLL CALL: COOPER, YES; MILLER, YES.

MR ACORD MOVED THE ADOPTION OF THE FOLLOWING: BE IT RESOLVED THAT THE REGULAR MEETINGS OF THE BOARD OF LICKING TOWNSHIP TRUSTEES FOR THE FISCAL YEAR 2003 BE HELD AT THE TOWNSHIP HALL, JACKSONTOWN, OHIO. TOWNSHIP MEETING WILL BE ON THE FIRST AND THIRD MONDAYS OF EACH MONTH, EXCEPT WHEN THIS FALLS ON A LEGAL HOLIDAY, THEN IT SHALL BE HELD THE FOLLOWING EVENING, UNLESS OTHERWISE PUBLISHED OR POSTED ON THE DOOR OF THE TOWNSHIP HALL. MEETING TIMES WILL BE AT 8:00PM FOR THE MONTHS OF APRIL THRU SEPTEMBER AND AT 7: 00PM FOR THE MONTHS OF OCTOBER THRU MARCH. MR MILLER SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR COOPER MOVED THE ADOPTION OF THE FOLLOWING: TO HAVE THE BEFORE LISTED RESOLUTION PUBLISHED IN THE ADVOCATE. IF ANYONE REQUESTS COPIES OF THE MINUTES OF THE MEETING, A CHARGE OF \$1.00 PER SIDE BE CHARGED AND COPIES TO BE MADE AT THE CONVENIENCE OF THE CLERK AS IT IS NOT A FULL TIME JOB. MR ACORD SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR MILLER MOVED THE ADOPTION OF THE FOLLOWING: TO PAY ALL EXPENSES FOR THE TRUSTEES, CLERK AND ZONING INSPECTOR TO ATTEND TOWNSHIP CONVENTIONS PLUS MILEAGE AT THE CURRENT IRS ALLOWANCE. MEMBERSHIP DUES FOR THE COUNTY AND STATE ASSOCIATION TO BE PAID FOR THE TRUSTEES, CLERK AND ASSOCIATE MEMBERSHIP. MR ACORD SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR COOPER MOVED THE ADOPTION OF THE FOLLOWING: TO REIMBURSE THE CLERK FOR MILEAGE AT THE CURRENT IRS ALLOWANCE AND PARKING FOR TRAINING AND

FOCUS COMMITTEE MEETINGS. MR ACORD SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR MILLER MOVED THE ADOPTION OF THE FOLLOWING: TO REIMBURSE THE FIRE CHIEF MILEAGE AT THE CURRENT IRS ALLOWANCE FOR FIRE DEPARTMENT RELATED MILEAGE. MR ACORD SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR ACORD MOVED THE ADOPTION OF THE FOLLOWING: TO REIMBURSE THE ZONING INSPECTOR MILEAGE AT THE CURRENT IRS ALLOWANCE FOR ZONING DEPARTMENT RELATED MILEAGE. MR MILLER SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR MILLER MOVED THE ADOPTION OF THE FOLLOWING: TO CONTINUE RENTAL OF UNIFORMS FOR ALL ROAD EMPLOYEES. MR ACORD SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR COOPER MOVED THE ADOPTION OF THE FOLLOWING: THAT THE HIRED ROAD CREW BE CARETAKERS OF THE TOWNSHIP HALL AND LOT. MR ACORD SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR COOPER MOVED THE ADOPTION OF THE FOLLOWING: NON-PROFIT OR CHARITABLE ORGANIZATIONS CAN USE THE TOWNSHIP HALL ON OCCASION RENT FREE IF THEY SUBMIT A CERTIFICATE OF INSURANCE OR "HOLD HARMLESS" WAIVER. THEY ARE TO CLEAN UP AFTER THEIR USE. OTHERS MAY BE CONSIDERED FOR USE OF THE TOWNSHIP HALL ON OCCASION WITH A CHARGE OF \$10.00 PER HOUR AND THE SUBMITTAL OF A CERTIFICATE OF INSURANCE OR "HOLD HARMLESS" WAIVER. THEY ARE TO CLEAN UP AFTER THEIR USE. MR MILLER SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR COOPER MOVED THE ADOPTION OF THE FOLLOWING: THE ROAD CREW WILL CONTINUE TO DIG GRAVES IN THE TOWNSHIP CEMETERIES WITH THE COST AT \$300 TO OPEN AND CLOSE A GRAVE; \$450 TO OPEN A CLOSE A GRAVE ON SATURDAY, SUNDAY AND LEGAL HOLIDAYS; \$50/RESIDENT \$80/NON RESIDENT FOR A CREMATION BURIAL; \$100/RESIDENT \$180/NON RESIDENT FOR A CREMATION WITH A VAULT AND \$100/RESIDENT \$180/NON RESIDENT FOR A BABY OR SMALL GRAVE. THE PRICE PER GRAVE WILL BE \$300/RESIDENT \$500/NON RESIDENT. MR MILLER SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR MILLER MOVED THE ADOPTION OF THE FOLLOWING: TO PAY ALL BILLS INCURRED BY THE TOWNSHIP ON AN ESTIMATED APPROPRIATION UNTIL THE AMENDED OFFICIAL CERTIFICATE IS RECEIVED AND APPROVED. MR COOPER SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR MILLER MOVED THE ADOPTION OF THE FOLLOWING: TO REQUEST AN ADVANCE, IF NEEDED, FROM THE LICKING COUNTY AUDITORS OFFICE. MR COOPER SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR ACORD MOVED THE ADOPTION OF THE FOLLOWING: TO DELAY THE EMPLOYEE PAY, BENEFITS, AND WORK RESPONSIBILITIES FOR PAID PERSONNEL OF THE TOWNSHIP UNTIL A BUDGETARY REVIEW OF AVAILABLE FUNDS IS COMPLETE. MR MILLER SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR MILLER MOVED THE ADOPTION OF THE FOLLOWING: TO REAPPOINT HOWARD SMITH FOR AN ADDITIONAL FIVE YEAR TERM TO THE ZONING BOARD OF APPEALS BECAUSE OF HIS WILLINGNESS TO CONTINUE TO SERVE. SECONDED BY MR COOPER. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR COOPER MOVED THE ADOPTION OF THE FOLLOWING: TO APPOINT NATALIE BREMS TO FILL THE UNEXPIRED TERM FOR JOHN CORMICAN ON THE ZONING COMMISSION BOARD BECAUSE OF HER INTEREST AND WILLINGNESS TO SERVE AND MR CORMICAN'S INABILITY TO ATTEND REGULARLY. MR ACORD SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR MILLER MOVED THE ADOPTION OF THE FOLLOWING: TO HOLD TEMPORARILY VACANT THE EXPIRED TERM OF NORMAN DAVIS ON THE ZONING COMMISSION BOARD UNTIL AN APPROPRIATE MEMBER CAN BE APPOINTED. MR COOPER SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR COOPER MOVED THE ADOPTION OF THE FOLLOWING: THAT ANY DEPARTMENT BUYING EQUIPMENT OR SUPPLIES OVER \$200 MUST HAVE THE APPROVAL OF AT LEAST ONE TRUSTEE; FOR AMOUNTS OF \$500-\$1500 APPROVAL MUST COME FROM TWO TRUSTEES; ALL PURCHASES OVER \$1500 MUST BE APPROVED AT A REGULAR OR EMERGENCY MEETING OF THE BOARD OF LICKING TOWNSHIP TRUSTEES. MR ACORD SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

MR MILLER MOVED THE ADOPTION OF THE FOLLOWING: THAT THE FIRE CO, IN AN EMERGENCY ONLY, MAY CONTACT ONE TRUSTEE FOR MEDICAL AND EMERGENCY EXPENSES OVER \$500. MR ACORD SECONDED THE MOTION. ROLL CALL: COOPER, YES; MILLER, YES; ACORD, YES.

THE CLERK REMINDED EACH DEPARTMENT THAT INVENTORY SHEETS ARE DUE BACK TO HER BY JANUARY 27 SO THAT THEY CAN BE UPDATED AND SUBMITTED TO THE COUNTY ENGINEER BY JANUARY 31.

THE CLERK REMINDED THE ROAD CREW AND TRUSTEES THAT THE ANNUAL BRIDGE AND CULVERT INVENTORY REPORT NEEDS TO BE DONE BY JANUARY 15.

THE ORGANIZATIONAL PORTION OF THE MEETING BEING COMPLETED, MR COOPER TOOK OVER THE MEETING.

TRUSTEE RESPONSIBILITIES WILL BE THE FOLLOWING: MR COOPER WILL CONTINUE TO WORK WITH ZONING AND PRESERVATION, MR ACORD WILL WORK WITH THE FIRE CO WITH MR MILLER AS A BACKUP, AND MR MILLER WILL WORK WITH THE ROAD CREW WITH MR ACORD AS A BACKUP.

MR COOPER ASKED THAT THE TRUSTEES HAVE SOME GOALS THAT THEY WOULD

LIKE TO SEE HAPPEN FOR THE YEAR 2003 SO THAT THERE WILL BE SOMETHING TO WORK TOWARD.

STEVE PATTERSON ASK THAT MEETING BE SHORTER. MR COOPER STATED THAT ALL THE MEETING ARE PUBLIC AND PEOPLE CAN COME AND GO AS THEY WISH.

JOE WALKER MENTIONED THAT THERE IS A PROCEDURE TO GO THROUGH WHEN DEALING WITH JUNK CARS. A DISCUSSION FOLLOWED.

MIKE BRIGGS MENTIONED THAT HE HAS SENT FOR DRIVING RECORDS ON THE FIRE CO VOLUNTEERS. HE HAD ALSO TURNED IN A LIST OF THE FIRE CO VOLUNTEERS TO THE CLERK.

MR COOPER MADE A MOTION TO ADJOURN THE MEETING SECONDED BT MR MILLER.