

Minutes of the Board of Licking Township Trustees, regular meeting held at the Twp Hall Jacksontown, OH at 8:00pm on September 2, 2003.

Mr. Cooper called the meeting to order with the following members present: Joe Cooper, Ron Acord, Dave Miller and Jill Linn.

Others present: Howard Smith, Joe Walker, Mike Briggs, Jerry Franks, Rick Rife, Teresa Carman, Christine Rieg, Jim Helfer, Mike Wilson, Steve Patterson and Charlie Davis.

The Pledge of Allegiance was recited.

Attached is a copy of all expenditures totaling \$19,435.61.

Minutes of the previous meeting were read, approved, and signed by the Trustees.

There are funds on hand or in the process of collection to pay the attached listed bills. \_\_\_\_\_, Clerk.

Motion was made by Mr. Cooper, seconded by Mr. Acord that he attached list of bills be approved as the lawful obligation of Licking Township and the Clerk be directed to issue warrants of the Township in payment of the same. Roll call: Cooper, yes; Acord, yes; Miller, yes.

CORRESPONDENCE: None

Teresa Carmen and Jim Helfer mentioned to the Trustees that Lonnie Brown and Michael Payne are building new homes and causing damage to their property on Lexington Avenue. Mrs. Carmen gave the Trustees pictures of her property where Michael Payne had elevated his property in which the mud is running off onto her property and her driveway is being washed away. Mr. Walker mentioned that his zoning permit allowed him to put a home and garage on his property but did not give him permission to raise the elevation. Howard Smith also mentioned that Michael Payne made no mention of elevating the property at the variance hearing and that the Zoning Appeals Board were within their legal jurisdiction

of granting Michael Payne his variance. Mr. Walker was not sure of what to do with Lonnie Brown's property. After a discussion, Mr. Miller mentioned that he will contact Mr. Preston from the county engineer's office to find out what can legally be done and also mentioned that the county engineer's office was about two weeks behind so it will take awhile for Mr. Preston to check out the property. Mr. Miller will also be giving Mr. Walker a copy of the OSU Extension regarding Ohio drainage laws. Mr. Walker said that he will give Mr. Cooper the permits for both Michael Payne and Lonnie Brown.

Mike Wilson gave the Fire Co. report. There were 79 runs made in the month of August and that there are 474 runs for the year. The Fire Co. was approved for a \$7200 EMS Grant. Mr. Wilson mentioned that the fire class which they were to host may not happen until the spring due to the low number of people wanting to take the class. The Trustees gave permission to send two members to EMT class. Mr. Wilson thanked Howard Smith with helping at an accident at Licking Trails Road and White Chapel Road. Mr. Wilson told the Trustees that he will get a list together of trees, which are in the township right of way, that are causing problems to the fire trucks.

Mike Briggs brought two volunteer fire applications for approval. Mr. Miller made a motion to approve the applications for Rhonda Harris and Terry Hoffer. Mr. Acord seconded the motion. Roll call: Cooper, yes; Acord, yes; Miller, yes.

Mr. Walker turned in 6 permits totaling \$450. He did issue a permit to the resident on Sandy Lane. He is still waiting for a call from Mr. McNamara regarding his property on Terrace Drive. Mr. Walker got a list together of property not being mowed. The property at 643 Lexington Avenue needs to have the back yard mowed and was told by the attorney handling the property that it will be mowed. Mr. Cooper asked Mr. Walker check and make sure that it does get mowed. Mr. Walker had contacted the owner of Misty Meadows to see if they could mow Lot #26, #28, #29, #32 and #34. The owner said that he will take care of it. Mr. Cooper said that we should follow through with the

procedure for the properties in Misty Meadows. Mr. Walker said that he will check on the properties first and then he will contact the clerk to let her know if the procedure needs to be followed through. The lots on White Chapel Road, east of St. Rt. 13, will be mowed once the mower is fixed. Mr. Miller asked about the property on White Chapel Road west of St. Rt. 13. Mr. Walker said that he will check on that property.

Mr. Miller contacted Mr. Preston from the county engineer's office regarding Harbor Hills water problem. Mr. Preston said that he will check out the situation.

Mr. Cooper asked Mr. Walker to talk with Mr. Wimer on Ridgely Tract Road and to give a copy of the Property Maintenance Procedure.

Mr. Cooper asked if anything has been worked out regarding a meeting with the prosecutor's office regarding Sean Guyer. Mr. Miller said that Brent Shenk will set up a meeting and will let us know of the time.

Mr. Miller mentioned that the prosecutor's office will send a letter stating that the zoning clerk cannot serve on both boards.

Mr. Cooper mentioned that the Records Commission Meeting will be on September 16<sup>th</sup> at 7:00 p.m.

Mr. Cooper will send Licking Rural Electrification a letter regarding their permit to install and maintain electric distribution lines along the right of way on Ryan Road.

Mr. Miller mentioned that the road crew will be cutting berm and doing ditch work. They will also be mowing at least one more time.

Mr. Cooper asked if the Township Hall can receive a new lock with keys. Mr. Acord said that he will take care of it.

Mr. Acord asked if it will be alright for the Fairmont

Cemetery Committee to meet in the Township Hall on September 9<sup>th</sup>. The Trustees said that they can hold their meeting in the Township Hall.

Mr. Cooper thanked Rick Rife for making four cemetery brochure boxes.

Mr. Walker asked if he can receive information to put the voicemail on his Nextel phone. Mr. Acord will give the information to him.

Mr. Cooper made a motion to go into executive session to discuss personnel matters. Mr. Acord seconded the motion. Roll call: Cooper, yes; Acord, yes; Miller, yes.

Mr. Miller made a motion to adjourn executive session. Mr. Acord seconded the motion. Roll call: Cooper, yes; Acord, yes; Miller, yes.

Mr. Miller made a motion to reconvene the regular meeting. Mr. Acord seconded the motion. Roll call: Cooper, yes; Acord, yes; Miller, yes.

Mr. Miller made a motion to adjourn the meeting. Mr. Acord seconded the motion. Roll call: Cooper, yes; Acord, yes; Miller, yes.

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Attest