

Minutes of the Board of Licking Township Trustees, organizational meeting held at the Township Hall, Jacksontown, OH at 7:00pm on January 3, 2005.

Jill Linn called the meeting to order with the following members present: Dave Miller, Ron Acord, Joe Cooper and Jill Linn.

Other Present: Richard Cash, Joe Walker, Scott Rawdon, Robert Snedden Sr., Cindy Fields, Mike Wilson, Marilyn Miller, Steve Patterson and Charlie Davis.

The Pledge of Allegiance was recited.

Minutes of the December 6, 2004 meeting were read, approved and signed by the Trustees.

Minutes of the previous meeting were read, approved and signed by the Trustees.

Correspondence: None

Mrs. Linn took charge of the meeting and opened the nominations for President of The Board of Trustees for the year 2005. Mr. Acord nominated Mr. Miller. Mr. Cooper seconded the motion. Roll Call: Miller, yes; Acord, yes; Cooper, yes.

Mrs. Linn asked for nominations for Vice President of The Board of Trustees for the year 2005. Mr. Miller nominated Mr. Acord. Mr. Cooper seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Miller moved the adoption of the following: Be it resolved that the regular meetings of The Board of Licking Township Trustees for the fiscal year 2005 be held at the Township Hall, Jacksontown, Ohio. Township meetings will be held on the first and third Monday of each month, except when this falls on a legal holiday then it shall be held the following evening, unless otherwise published or posted on the door of the Township Hall. Meeting times will be at 8:00pm for the months of April thru October and at 7:00pm for the months of November thru March. Mr. Acord seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Acord moved the adoption of the following: To have the above listed resolution published in The Advocate. If anyone requests copies of the minutes of the meeting, a charge of \$1.00 per side will be charged and copies will be made at the convenience of the Clerk as it is not a full time job. Mr. Miller seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Miller moved the adoption of the following: To pay all expenses for the Trustees, Clerk and Zoning Inspector to attend township conventions plus mileage at the current IRS allowance, also, membership dues for the county and

state association to be paid for the Trustees, Clerk and associate membership. Mr. Acord seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Acord moved the adoption of the following: To reimburse the Clerk for mileage at the current IRS allowance and parking for training and focus committee meetings. Mr. Miller seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Acord moved the adoption of the following: To reimburse the Fire Chief mileage at the current IRS allowance for fire department related mileage. Mr. Miller seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Miller moved the adoption of the following: To reimburse the Zoning Inspector mileage at the current IRS allowance for zoning department related mileage. Mr. Cooper seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Miller moved the adoption of the following: That the hired road crew be caretakers of the Township Hall and lot. Mr. Cooper seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Cooper moved the adoption of the following: Non-profit or charitable organizations can use the Township Hall on occasion rent free if they submit a certificate of insurance or hold harmless waiver. They are to clean up after their use. Others may be considered to use the Township Hall on occasion with a charge of \$10 per hour and the submittal of a certificate of insurance or hold harmless waiver. They are to clean up after their use. Mr. Acord seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Miller moved the adoption of the following: To pay all bills incurred by the Township on an estimated appropriation until the Amended Official Certificate is received and approved. Mr. Acord seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Miller moved the adoption of the following: To request an advance, if needed, from the Licking County Auditors Office. Mr. Acord seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Miller moved the adoption of the following: To delay the employee pay, benefits and work responsibilities for paid personnel of the Township until a budgetary review of available funds is complete. Mr. Acord seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Acord moved the adoption of the following: That any department buying equipment or supplies over \$200 must have the approval of at least one Trustee; for amounts of \$500-\$1500 approval must come from two Trustees; all purchases over \$1500 must be approved at a regular or emergency meeting of The Board

of Licking Township Trustees. Mr. Cooper seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Acord moved the adoption of the following: That the Fire Co., in an emergency only, may contact one Trustee for medical and emergency expenses over \$500. Mr. Miller seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Miller moved the adoption of the following: That Mr. Cooper will continue to work with the zoning and preservation, Mr. Acord will work with the Fire Co. with Mr. Miller as a back up, and Mr. Miller will work with the road crew with Mr. Acord as a back up. Mr. Acord seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

Mr. Miller moved the adoption of the following: That the Clerk be permitted to adjust money within a fund as needed. Mr. Cooper seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.

The Clerk informed each department that the inventory sheets will be going out and that she needs them back as soon as possible.

The Clerk reminded the Trustees that the Annual Bridge and Culvert Inventory report needs to be done by January 15.

The organizational portion of the meeting being completed, Mr. Miller took over the meeting.

Robert Snedden asked about his property. Mr. Miller said that they are still waiting on the survey and informed him that he thinks that something can be worked out in regards to fixing his bank.

Joe Walker turned in 3 permits totaling \$750.00. He mentioned that there were 87 permits in 2004. There will also be a variance hearing in February.

Mr. Cooper talked with Erna Holland who said that there were 23 variance request in 2004, most of which were in the lake area. Erna Holland gave Mr. Cooper her goal list for 2005 which include: 1) improve customer service; 2) continue to find a process that will better organize records; 3) to approve the availability of records; 4) would like to work closely with both zoning boards and 5) would like to assist the Zoning Inspector as needed so that he can provide quick and accurate service to the township.

Mike Wilson gave the Fire Co. report. There were 86 runs in December with a YTD total of 802 runs of which 335 runs were made with the part time paid personnel. Mr. Wilson has sent all the information for the fire grant. He mentioned that there is a committee who will research what is needed to be

purchased with the grant money. Mr. Wilson turned in donations which were made in memory of Cora Freas. The three firefighters who took the test passed. Mr. Wilson asked for permission to talk with Franklin Township Trustees regarding the fire contract. He also mentioned that he was approached by Bowling Green Trustees for a contract to service 1/3 of Bowling Green Township. Mr. Wilson asked for permission to talk with them and discuss a contract. Mr. Acord asked Mr. Wilson to check with the Buckeye Lake Eagles regarding a donation check they approved. A discussion took place regarding the discontinuance of the Licking Trails Fire Department and the protection that the Bowling Green Township will be receiving.

Mr. Miller contacted the Licking County Emergency Management and gave them a list of the places where the down and cut trees were in the townships' right of way left from the ice storm. A discussion took place regarding the trees on the residents' property. Mr. Miller and Mr. Acord also have a record log as to what hours and equipment were used during the ice storm.

Mr. Miller looked over the cemeteries after the ice storm and made a list of repairs needed. He went over the list.

Mr. Cooper asked the clerk to advertise for the vacant Zoning Commission Board member. He also asked that the clerk get together the list of Zoning Commission Board members and the Zoning Appeals Board members with their term ending date.

The Trustees discussed the significant happenings for 2004.

Mr. Miller listed some of the goals for 2005 that he and Mr. Acord would like to see done which include: 1) road improvement projects; 2) ditching and flood control; 3) have the new shed completed and 4) a new road in Jacksontown Cemetery. Mr. Miller thanked the road crew for a job well done in 2004.

Mr. Cooper listed some of his goals for 2005 which include: 1) the completion of the new Zoning Resolution and acceptance; 2) electrical service bid proposal for the electric work for the Township Hall; 3) having the Denison University students helping with the green infrastructure plan and 4) writing a grant in the amount of \$2000 for the Jacksontown Cemetery.

Mr. Acord made a motion to adjourn the meeting. Mr. Miller seconded the motion. Roll call: Miller, yes; Acord, yes; Cooper, yes.