

Minutes of the Board of Licking Township Trustees, Regular Meeting, held at the Fire Co. Station 3, Jacksontown, OH at 7:00pm on October 16, 2006.

Mr. Acord called the meeting to order with the following members present: Ron Acord, Joe Cooper and Dave Miller. Jill Linn was absent.

Others present: Joe Hart, Joe Walker, Ray Pitzer, Dave Varmer, Cindy Fields, Robert Snedden Sr., Michael Wilson, Sheila Lyons, Steve Patterson and Charlie Davis.

The Pledge of Allegiance was recited.

Attached is a copy of all expenditures totaling \$10,304.90.

There are funds on hand or in the process of collection to pay the attached listed bills. _____, Fiscal Officer.

Motion was made by Mr. Acord, seconded by Mr. Cooper that the attached list of bills be approved as the lawful obligation of Licking Township and the Fiscal Officer be directed to issue warrants of the Township in payment of the same.
Roll call: Acord, yes; Cooper, yes; Miller, yes.

CORRESPONDENCE: None

Mike Wilson gave the Fire Co. report. One person passed the medic test and the other two will need to retake the test. The Fire Co. is hosting a haunted house at Station 2. They will be accepting canned goods on Friday nights for the two food pantries. There will be a \$5 charge on Saturday nights.

Joe Walker turned in 3 permits totaling \$140. He gave information regarding applying for a zoning change to Dave Smith. There has been no change in the Stratford case.

Mr. Acord mentioned that ODNR and the county engineers didn't show up at the viewing regarding the vacating of a portion of Hunts Landing Road so it will need to be rescheduled.

Mr. Cooper mentioned that Mr. Revercomb should have the Township Hall fixed within the next few weeks.

Mr. Miller explained the Ace Equipment bill. He mentioned that he believes that there is enough salt for the winter. He also mentioned that the storage building will need to be re-enforced. A discussion followed regarding that salt bid process. He mentioned that the trucks are repaired and ready for snow.

Mr. Miller mentioned that the tree on Mr. Ripkos' property looks healthy. A discussion followed.

Mr. Miller mentioned that property on Davis Road was scalped by the mower so they fixed it. A few other residents had questions about the mowing. A discussion took place regarding the cemetery mowing.

No one from the engineers' office has contacted Mr. Miller and until he has something in writing from them he will not comment on the Somerset Road issue. Mr. Cooper asked about the records Mr. Snedden is requesting. Mr. Snedden asked when the ditches were dug and what procedure was used. He wanted to know what procedure was used to improve the road and when it was done. Mr. Cooper said that as far as the road resurfacing, at least two Trustees make a list of the roads that need to be resurfaced and then we bid the process. Mr. Snedden wants to have a survey done so that he knows where the right of way is. Mr. Cooper asked if he has a copy of the survey that was done by the engineers' office and Mr. Snedden said that he has nothing and Mr. Miller said that the Township has not received a copy of the survey. Cindy Fields mentioned that if there is resolution that establishes a right of way then that will provide an easement and that Mr. Snedden would like to follow the guidelines. Mr. Cooper said that it is his understanding that the road widths are determined by the county. Mr. Miller said that the county establishes the roads that we maintain. Mr. Snedden said that it needs to be done by resolution. Mr. Cooper said that we don't do that but the county does. A discussion took place regarding the width of the road and the past surveys that were done. Mr. Cooper said that he doesn't know if there are township records that will answer Mr. Snedden's questions. Cindy Fields mentioned that she is upset because she has checked with the Ohio Historical Society and there are no records from Licking Township which would lead one to believe that they were not completed, completed and disposed of or they haven't adequately been done since there is not a separate road record book. Mr. Cooper's statement was that he doesn't think that the township has had a resolution go through regarding specified or nonspecified road widths for the township and it has followed the measurements prescribed by the county and these are records that go back maybe 30 years. A discussion followed regarding the process. Cindy Fields asked for the information pertaining to Somerset Road if the records were kept. Mr. Cooper said they can have what we have. Mr. Acord said that they should get together and have it surveyed and get this solved. A discussion followed regarding the records. Mr. Miller said that a lot of these records do not exist and that we cannot fabricate records and what we don't have we can't give. Mr. Snedden asked that since we don't know where the right of way is that the motion that declared it a nuisance be rescinded. The Trustees did not rescind the nuisance motion.

Mr. Cooper mentioned that there was a meeting on Record Retention and that it was a good wake up call for us to focus on. He asked the Trustees to reignite the Records Commission and create a records retention schedule. He also

mentioned that we develop office hours. Mr. Cooper mentioned that the Ohio Historical Society has a video workshop which can be purchased. The Township will purchase the \$40 DVD. A discussion took place regarding establishing office hours.

Mr. Cooper mentioned that a Girl Scout troop would like to use the Fire Station 3 for their meetings. Mr. Cooper will ask the fiscal officer for a copy of the Waiver of Liability form.

Robert Snedden asked if the Trustees have discussed the issue of his property being agriculture or residential. He believes that he should be grandfathered in as agriculture but the map is showing him as residential. Mr. Cooper said that he should speak to the zoning commission.

Mr. Acord mentioned that the Shelly Co. has completed the road project. He also mentioned that the backhoe needs new tires. Mr. Miller made a motion to have TC I order the two new tires and load the foam kit for \$650 plus the foam. Mr. Acord seconded the motion. Roll call: Acord, yes; Cooper, yes; Miller, yes.

Cindy Fields suggest that before they spend money on a consultant that the 2006 Sunshine Law book has easy to understand record retention information in Appendix A.

Joe Walker mentioned that he attended the records meeting and that the Trustees are on the right track and that it needs to set up the program and get the records in order. Mr. Walker asked where the next meeting will be held. He believes that money needs to be spent to update the hall. A discussion took place regarding the lights and sound. Mr. Acord said that it does need a lot of work and that the meeting will be at Station 3.

Mr. Acord mentioned that there will be a meeting on October 24th at the Township Hall regarding the Jacksontown sewer problem.

In regards to the natural gas aggregation, Mr. Cooper mentioned having a public educational forum along with someone from the consumer counsel to talk about it.

Joe Hart asked about unfinished business regarding Hunts Landing Road. He asked if the county approved it. Mr. Acord said that the county and ODNR have not given their input to the commissioners. Mr. Hart asked if the Trustees took a position. Mr. Acord said that the Trustees approved it. Mr. Hart asked Mr. Acord why he changed his position. Mr. Acord said that he had discussed it with the Trustees. Mr. Miller said that the Fire Co. would still have access. He also mentioned that he approved it if they would put in fire hydrants and if the county approved it. Mr. Hart stated that the developer should make some kind of

donation to the township since the 3 million dollar project would not be able to go through without the township vacating the road. A discussion followed.

Mr. Hart asked about the zoning change which was postponed until this meeting. Mr. Cooper postponed the decision until the next meeting to make sure that it was published.

Mr. Acord made a motion to adjourn the meeting. Mr. Miller seconded the motion. Roll call: Acord, yes; Miller, yes.