

Minutes of the Board of Licking Township Trustees, Regular Meeting held at the Fire Co., Station 3, Jacksontown, OH at 7:30pm on August 20, 2012.

Mr. Hart called the meeting to order with the following members present: Joseph Hart, David Miller, and Andrea Lynch. Ron Acord was absent.

Others Present: Ed Monroe; John Holman; Michael Embree; Bill Ours; Richard Cash; Charles Prince; Jerry Dixon; Michael Wilson; Michael Heckmann.

The Pledge of Allegiance was recited.

Minutes of the previous meeting were read, approved, and signed by the Trustees.

The financial reports were given to the Trustees.

Mr. Hart made a motion to approve the expenditures totaling \$17,679.81. Mr. Miller seconded the motion. Roll call: Miller, yes; Hart, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. _____, Fiscal Officer.

CORRESPONDENCE:

1. Letter from Nationwide Insurance regarding 7/19/12 guardrail damage on Licking Trails & Davis Road.
2. Estimate from Cunningham Roofing for pole barn.
3. Email from Jason Carr @ Wilson, Shannon, & Snow regarding 2010/11 adjustments for audit.
4. Pamphlet from Licking County Health Department
5. Burnham & Flower Insurance renewal packet for Licking Township Fire personnel.
6. Frank Gates BWC reminder for 2 hours safety training - Mike Wilson has volunteered to attend.
7. Email from Linda Nicodemus

Mr. Hart made a motion to authorize expenditures up to \$3000.00 to renew Burnham & Flower health and accident insurance policy for fire personnel. Mr. Miller seconded the motion. Roll call: Mr. Miller, yes; Mr. Hart, yes.

Mike Wilson gave the Fire Co. report. Mr. Wilson indicated that he is awaiting additional estimates for tower. Mr. Miller requested copies of estimates by September 25, 2012, for FEMA meeting.

John Holman reported an additional 5 zoning permits issued in August for \$300.00 as follows: \$50.00 for Steven & Cynthia Carson on Lynn Street; \$50.00 for Albert & Carol Salome on Maple Avenue; \$50.00 for John & Susan Blaha on South Fork; \$50.00 for Roy & Barbara Embrey on Jacksontown Road; and \$100.00 was submitted to the fiscal officer on 8/15/12 for Larry Pickering on behalf of Traci Pickering on Licking Trails Road.

Mr. Holman advised the board that on August 9, 2012, he received a call from a resident regarding construction at 11235 Avondale Road. Mr. Holman inspected the site on August 10, 2012, and was shown a permit from April 23, 2008. Mr. Holman informed the contractors/builders that the permit was invalid and he informed the owner, Mr. Russell Payne, he needed to immediately stop construction since he did not have a permit. On August 13, 2012, Mr. Holman revisited the premises, construction had resumed, and Mr. Holman again ordered Mr. Payne to cease construction. Mr. Holman obtained a written stop work order from the prosecutor's office. On August 14, 2012, Mr. Holman, along with Jack Pryor from the Licking County Building Code Department, visited the premises and were unsuccessful in their attempts to meet with Mr. Payne. On August 15, 2012, Mr. Holman mailed two registered letters to Mr. Payne containing the stop work orders and posted a copy of the stop work order on the building at the premises. On August 16, 2012, Mr. Holman returned to the premises and the posted stop work order had been removed.

A discussion took place regarding the zoning clerk's expectations regarding the internet, working from the townhall, and computer needs. Mr. Hart relayed the discussion points from the previous trustee meeting held on August 6, 2012, email communications received by the fiscal officer from Bonnie Price on August 8, 2012, and August 13, 2012, and a telephone conversation Mr. Hart had with Ms. Price on August 13, 2012. The Dell laptop that was assigned to the previous zoning clerk has also been located and is available for use by Ms. Price. Mr. Hart advised

Ms. Price that she should attend the Zoning Board meeting on August 13, 2012, despite not having the laptop nor meeting minutes prepared at that time. Ms. Price did not attend the Zoning Board Meeting held on August 13, 2012. Mr. Miller stated that during the interview each candidate indicated that they had both access to the internet and a computer. Mr. Miller and Mr. Hart agreed that the expectations are for the zoning clerk to work out of their home and not the township hall. Mr. Hart indicated that he would contact Ms. Price to discuss the matter further. Mr. Hart stated that he would be willing to consider a \$25.00 pay increase to both the zoning clerk and zoning inspector to defray internet expenses.

Mr. Miller indicated that the culvert is in on Licking Trails Road, cemetery and tree clean-up is *incomplete*, and truck repairs have been completed. Mr. *Miller* will discuss narrow-banding radio needs with Steve Patterson and report to Mike Harris.

Mr. Hart shared an email from Linda Nicodemus regarding the South Fork Licking River Channel Improvement Project and a request to support Union Township and the village of Hebron request for an addendum to remove this log jam. Mr. Hart prepared a letter to The Honorable Senator Tim Schaffer, supporting the removal of the log jam. Both Mr. Miller and Mr. Hart signed this letter.

Mr. Miller indicated that the final damage amounts from the 6/29/12 storm is due to FEMA by September 25, 2012. Mr. Miller also shared information regarding upcoming statehouse hearings regarding OPERS proposal to increase the minimum monthly income to \$1000.00.

Mr. Miller made a motion to adjourn the meeting at 8:21 p.m. Mr. Hart seconded the motion. All in favor: Miller, aye; Hart, aye.

The meeting was adjourned at 8:21 p.m.

Items in red were corrected at meeting held on 9/4/12.

Attest

August 20, 2012 minutes