

Minutes of the Board of Licking Township Trustees, Regular Meeting held at the Fire Co., Station 3, Jacksontown, OH at 7:30 p.m., on November 4, 2013.

The Pledge of Allegiance was recited.

Mr. Hart called the meeting to order with the following members present: Ronald Acord; Joseph Hart; Dave Miller; Andrea Lynch.

Others Present: Bill Ours; John Holman; Huber Loewendick; Mike Wilson; Mike Briggs; Steve Patterson.

Minutes of the previous meeting were read, approved, and signed by the Trustees.

Mr. Acord made a motion to approve the expenditures totaling \$23,694.87.

Mr. Miller seconded the motion.

Roll call: Acord, yes; Hart, yes; Miller, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. \_\_\_\_\_, Fiscal Officer.

CORRESPONDENCE:

1. MS-4 Fee Schedule & Update
2. Letter from ODOT re: Ohio's Quick Clear Training
3. Letter from AOS re: UAN Hardware Surcharge Vacation

The Fiscal Officer provided the Board with an update to her inquiry with the Licking County Prosecutor's about best practice for handling public records requests specific to Fire/EMS/Accident reports.

Mr. Miller made a motion to amend the Licking Township Public Records Policy to include language specific to the handling of public records requests pertaining to Fire Reports/EMS Reports/Accident Reports.

Mr. Acord seconded the motion.

Roll call: Hart, yes; Miller, yes; Acord, yes.

Mike Wilson gave the Fire Co. report. There were 85 total runs in October of those, 73 were EMS; 12 were Fire. Chief Wilson advised that Jeff Freeman's gear needs replaced.

Mr. Hart made a motion to authorize Fire Chief Wilson to expend up to \$2200.00 for new fire gear for Jeff Freeman.

Mr. Acord seconded the motion.

Roll call: Miller, yes; Hart, yes; Acord, yes

Mike Wilson stated that the Fire Company computer is having hard-drive problems, attempts to repair have been unsuccessful, and may need replaced.

Mr. Hart made a motion to authorize Fire Chief Wilson to expend up to \$2000.00 if necessary, to replace the Fire Company computer.

Mr. Miller seconded the motion.

Roll call: Hart, yes; Miller, yes; Acord, yes

Mike Wilson presented the Fiscal Officer with 3 donation checks he received for LTWP Fire Company: Buckeye Lake Amvets, Buckeye Lake Auxillary, and Mr. & Mrs. Olson.

Mike Briggs presented a Fire Company application for employment for Zachary Perigo. A brief discussion took place regarding the matter.

Mr. Hart made a motion to recommend hiring Zachary Lacey Perigo as a probationary firefighter for Licking Township Fire Company.

Mr. Miller seconded the motion.

Roll call: Acord, yes; Hart, yes; Miller, yes.

There was no zoning report.

The Fiscal Officer presented the Board with the Zoning Commission communication packet regarding proposed changes to the LTWP Zoning text and zoning map. A brief discussion took place and the Board scheduled the hearings to be held on November 18, 2013, at 6:30 p.m. @ Fire Station #3 and asked the Fiscal Officer to advertise the hearings in the Beacon.

Mr. Miller indicated that he has forwarded information to Ty Yoho regarding the roads damaged due to ATEX pipeline equipment which includes a bill of repairs done by the township.

Mr. Miller presented an estimate from ACE in the amount of

\$5000.00 for a 10' Swenson V-Box Spreader as the V-Box installed on the new truck is not large enough. Mr. Miller stated that he is waiting on estimates for a poly box and will present at a future meeting.

Steve Patterson and Andrea Lynch presented 2 estimates for the surveying of Jacksontown Cemetery 3<sup>rd</sup> addition as follows: Willis Engineering & Surveying total fee \$4800.00; and Jobs Henderson & Associates Option #1 total fee \$7900.00 or Option #2 total fee \$17500.00. A brief discussion took place. Mr. Hart stated that the estimate from Willis Engineering & Surveying allows for 1/4" rebar and would prefer to see that increased to 5/8" rebar. Mr. Acord, Mr. Miller, and Mr. Patterson all agreed.

Mr. Miller made a motion to authorize the Fiscal Officer to enter into a contract with Willis Engineering & Surveying for the fee of \$4800.00, and to request that the 1/4" rebar be upgraded to 5/8" rebar (to be billed separately).

Mr. Acord seconded the motion.

Roll call: Acord, yes; Hart, yes; Miller, yes.

There was no unfinished nor new business presented.

Bill Ours thanked the Board for the installation of the handrail.

Mr. Miller made a motion to adjourn the meeting @ 9:00 p.m. Mr. Acord seconded the motion.

Roll call: Acord, aye; Hart, aye; Miller, aye.

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Attest

November 4, 2013