

Minutes of the Board of Licking Township Trustees, Regular Meeting held at the Fire Co., Station 3, Jacksontown, OH at 7:30 p.m., on February 18, 2014.

Mr. Hart called the meeting to order with the following members present: Joseph Hart, John Holman, David Miller, and Andrea Lynch.

Others Present: Rob Mills, Ed Monroe, Michael Embree, Mike Wilson, Steve Patterson.

Minutes of the previous meeting were read, 1 correction noted (Life Pak 14 changed to Life Pak 15), approved, and signed by the Trustees.

Mr. Miller made a motion to approve the expenditures totaling \$25660.25. Mr. Holman seconded the motion. Roll call: Hart, yes; Holman, yes; Miller, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. _____, Fiscal Officer.

CORRESPONDENCE:

1. Dept of Health Annual Report
2. Copies of Liquor Control Hearing Response
3. Copies of Road Mileage Certification
4. Email from Rae Johnson re: Zoning Map
5. PNB Securities Statement
6. Email from Careworks re: joining with York Risk Services
7. Email from Alan Haines re: Jacksontown Sewer Pre-Bid Meeting
8. Email from Verizon Wireless re: Cell Tower

Mr. Holman relayed his response to Verizon Wireless regarding their inquiry into placing a cell tower on the Harbor Hills water tower. Mr. Holman stated that he told Verizon that LTWP has no specific zoning regulations however they should inquire with the Harbor Hills Civic Association, Licking County, and PUCO for any specific requirements they may have.

Chief Wilson gave the Fire Company report. He indicated that the ambulance has been ordered and presented an application and recommendation for the probationary hiring of Teresa Forson.

Mr. Hart made a motion to hire Teresa Forson as a probationary fire fighter for Licking Township Fire Company. Mr. Holman seconded the motion.

Roll call: Holman, yes; Miller, yes; Hart, yes.

Mr. Hart distributed a completed 2013 evaluation form for Chief Wilson to Mr. Miller and Mr. Holman for review and comments. Mr. Miller and Mr. Holman concurred and signed the document.

Steve Patterson provided an update on the repairs to Truck #4. Mr. Miller thanked Rob Mills and Steve Patterson for their hours of snowplowing and provided an update on salt delivery. Mr. Miller distributed packets from OTA Winter Conference including information regarding changing speed limits. Mr. Mills indicated that we have received 196 tons of salt left and 25 tons of sand. Mr. Holman commended the Road Department for their salt budgeting.

A brief discussion took place regarding the snow plow for Truck #4. Mr. Patterson distributed an estimate for replacement from ACE. Mr. Mills indicated that the 8'6" plow is better suited for the truck due to having regular suspension and weight. Mr. Holman referenced information from Mr. Mills regarding equipment condition which indicated that the bed on Truck #4 is also in bad shape. The Board agreed to pend discussion of the blade and bed for a future meeting.

Mr. Hart asked the Fiscal Officer to research whether a liability policy can be an authorized expenditure.

Union Township Trustee Charlie Prince inquired if the Board would be interested in sharing resources with Union Township. Specifically, Union Township has a need to utilize the Durapatcher for pothole repairs. A discussion took place with all Board members sharing their view on the matter with a concurrence on equipment rental only. Trustee Prince advised the Board that he will notify Union Township Trustees that Licking Township will work on a proposal for renting the equipment with proper training.

Trustee Holman gave the Zoning report. There have been no permits issued for February to date. Mr. Holman stated that he did contact Mr. Hostasa regarding the recent liquor permit transfer and confirmed that Captain Woody's is being leased to the current owner of the Copper Penny and they may change the name from Captain Woody's to Sailor Joe's. Mr. Holman provided a status of several Administrative items.

- 1) Policy Procedures Manual Update - in progress
- 2) 2013 Employee Evaluations - in progress and appreciated Chief Wilson's having been completed.
- 3) Job Descriptions & Evaluation Form Update - pending input
- 4) Suggested Workshop Topics - distributed to the Board. The Board discussed the suggested workshop topics and agreed to hold a special meeting "workshop" on Monday, March 10, @ 9:00 a.m. at fire station #3 and asked the Fiscal Officer to advertise in the Beacon.

Mr. Holman inquired about the status of hiring an Intermittent Employee. A brief discussion took place and the Board indicated that no hiring would be done for assistance this winter.

Mr. Holman suggested that plans be made for the annual Roadway Clean-up and suggests the Board come up with an organized plan possibly in conjunction with Earth Day in April. Mr. Holman also indicated that we are on the docket for receiving recycling bins.

The Fiscal Officer provided an update on the LTFC Chili Cook-off to be held on April 12, 2014.

The Fiscal Officer presented the Board with copies of a recent newspaper article by Jarod Rose. This article is about Carl Osburn, who was raised in Jacksontown and was the most decorated male Olympian up until 2010. Mrs. Lynch suggested that consideration be made to place a sign/signs in Jacksontown honoring Mr. Osburn's accomplishments and ties to our community. Mrs. Lynch also inquired as to the recommendations for the new welcome sign background. A brief discussion took place and the Board selected the Lakewood Lancer mascot to serve as the backdrop for the sign and Mrs. Lynch will notify the Licking County Planning Commission.

In public comment, Michael Embree stated that he does not think the Lakewood Lancer mascot is a good selection for the backdrop of the welcome sign.

Mr. Miller made a motion to adjourn the meeting at 9:31 p.m. Mr. Holman seconded the motion.

Roll call: Hart, aye; Holman, aye; Miller, aye.

Attest

February 18, 2014 minutes