

Minutes of the Board of Licking Township Trustees,
Organizational Meeting held at the Fire Co., Station 3,
Jacksontown, OH at 6:30 p.m., on January 5, 2015.

Mrs. Lynch called the meeting to order with the following
members present: Joseph Hart, John Holman, Dave Miller,
and Andrea Lynch.

Others Present: Rob Mills, Kyle Weekly, Mike Wilson, Scott
Rawdon, Forrest Cooperrider, Steve Patterson.

The Pledge of Allegiance was recited.

The Fiscal Officer noted a change in how nominations for
President and Vice President would be handled this year and
cited Robert's Rule of Order for handling these
nominations.

Mrs. Lynch took charge of the meeting and asked for
nominations for President of The Board of Trustees for the
year 2015.

Mr. Holman nominated Mr. Hart.

There were no other nominations.

Mrs. Lynch declared the nominations for President of the
Board of Trustees for 2015 as closed.

Roll Call/Vote: Hart, yes; Holman, yes; Miller, yes.

Mrs. Lynch asked for nominations for Vice President of The
Board of Trustees for the year 2015.

Mr. Miller nominated Mr. Holman.

There were no other nominations.

Mrs. Lynch declared the nominations for Vice President of
the Board of Trustees for 2015 as closed.

Roll Call/Vote: Hart, yes; Holman, yes; Miller, yes.

*Mrs. Lynch asked the board if there were any changes or
corrections to the following motion. There were none.*

Mr. Hart moved the adoption of the following: Be it
resolved that the regular meetings of The Board of Licking
Township Trustees for the fiscal year 2015 be held at the
Fire Co., Station 3, Jacksontown, Ohio. Township meetings
will be held on the first and third Monday of each month,
except when this falls on a legal holiday then it shall be
held the following evening, unless otherwise published or
posted on the door of the Fire Station. Regular meetings

will be noted on the township website. Meeting times will be at 7:30pm. Mr. Holman seconded the motion.

Roll call: Holman, yes; Hart, yes; Miller, yes.

Mrs. Lynch asked the board if there were any changes or corrections to the following motion. There were none.

Mr. Miller moved the adoption of the following: To have the above listed resolution published in The Advocate and The Beacon. Mr. Hart seconded the motion.

Roll call: Miller, yes; Hart, yes; Holman, yes.

Mrs. Lynch asked the board if there were any changes or corrections to the following motion. There were none.

Mr. Holman moved the adoption of the following: To pay all expenses for the Trustees, Fiscal Officer, and Zoning Inspector to attend township conventions including mileage at the current IRS allowance, also, to pay membership dues for the county and state association to be paid for the Trustees, Fiscal Officer, and the associate membership for the Zoning Inspector. Mr. Miller seconded the motion.

Roll call: Hart, yes; Miller, yes; Holman, yes.

Mrs. Lynch asked the board if there were any changes or corrections to the following motion. There were none.

Mr. Miller moved the adoption of the following: To reimburse the Zoning Inspector mileage at the current IRS allowance for zoning department related mileage. Mr. Hart seconded the motion.

Roll call: Hart, yes; Holman, yes; Miller, yes.

Mrs. Lynch asked the board if there were any changes or corrections to the following motion. There were none.

Mr. Miller moved the adoption of the following: That the Licking Township road crew employees be caretakers of all Township property as directed by their supervisor. Mr. Holman seconded the motion.

Roll call: Holman, yes; Miller, yes; Hart, yes.

Mrs. Lynch asked the board if there were any changes or corrections to the following motion. There were none.

Mr. Holman moved the adoption of the following: To pay all bills incurred by the Township on an estimated

appropriation until the Amended Official Certificate is received and approved. Mr. Miller seconded the motion.
Roll call: Miller, yes; Hart, yes; Holman, yes.

Mrs. Lynch asked the board if there were any changes or corrections to the following motion. There were none.

Mr. Hart moved the adoption of the following: To authorize the Fiscal Officer to request an advance, if needed, from the Licking County Auditor's Office. Mr. Miller seconded the motion.

Roll call: Miller, yes; Holman, yes; Hart, yes.

The Board of Trustees asked the Fiscal Officer to strike the following motion which has been included in past organizational meetings due to recommendations from the 2014 audit: "That the Fiscal Officer be permitted to adjust money within a fund and/or between funds as needed throughout the year".

Mrs. Lynch asked the board if there were any changes or corrections to the following motion. Changes were discussed and made.

Mr. Miller moved the adoption of the following: The Licking Township Trustees continue our current practice of offering health care insurance providing benefits for hospitalization, surgical care, medical care, and prescription drug coverage and pay the respective premiums for township officers and full-time township employees and their immediate dependents or reimburse out-of-pocket premiums of those eligible who opt out of township insurance and purchase comparable coverages on their own not to exceed what the monthly cost would have been if covered by the township provided health insurance as allowed by Section 505.60 of the Ohio Revised Code.

Mr. Hart seconded the motion.

Roll call: Miller, yes; Holman, yes; Hart, yes.

Mr. Miller moved the adoption of the following: That any department buying equipment or supplies over \$500 must have the approval of at least one Trustee; any Trustee may authorize expenditures up to \$2500. All expenditures over \$2500 must be approved at a regular or emergency meeting of The Board of Licking Township Trustees. Mr. Holman seconded the motion.

Roll call: Holman, yes; Miller, yes; Hart, yes.

Mrs. Lynch asked the board if there were any changes or corrections to the following motion. Changes were discussed and made.

Mr. Hart moved the adoption of the following. That the Fire Chief, in an emergency only, must have approval of two Trustees for medical and emergency expenses over \$2500. Mr. Holman seconded the motion.

Roll call: Miller, yes; Hart, yes; Holman, yes.

Mrs. Lynch asked the board if there were any changes or corrections to the following motion. There were none.

Mr. Holman moved the adoption of the following: That the Board of Trustees authorize the Fiscal Officer to make reasonable decisions to expend up to \$1000.00 if necessary with the understanding that the Fiscal Officer will report these expenditures at the following board meeting.

Mr. Miller seconded the motion.

Roll call: Hart, yes; Holman, yes; Miller, yes.

Mr. Hart moved the adoption of the following: That in agreement with Section A of the O.R.C. 5571.02 the Licking Township Trustees designate Mr. Miller to have charge of all maintenance and repair of the roads within the township and supervise all township road employees with Mr. Holman as a backup. Mr. Miller seconded the motion.

Roll call: Hart, yes; Miller, yes; Holman, yes.

Mrs. Lynch asked the board if there were any changes or corrections to the following motion. There were none.

Mr. Miller moved the adoption of the following: That Mr. Hart will be the Fire Co. coordinator with Mr. Holman as a backup. Mr. Holman seconded the motion.

Roll call: Holman, yes; Miller, yes; Hart, yes.

Mr. Hart moved that the Licking Township Trustees appoint Mr. Holman to be responsible for various administrative responsibilities including but not limited to long-range planning and development; short and long-term budget recommendations. Mr. Miller seconded the motion.

Roll Call: Miller, yes; Hart, yes; Holman, yes.

The Fiscal Officer reminded the Trustees that the Annual Bridge and Culvert Inventory report was due by January 15,

2015, and has already been filed as per Dave Miller.

The Organizational portion of the meeting being completed Mrs. Lynch turned the meeting over to Mr. Hart.

The Trustees will leave the agenda for 2015 the same currently.

Mr. Hart commended Mrs. Lynch for her efforts as the Fiscal Officer. Mr. Holman commended Mr. Hart for his efforts as the President of the Board of Trustees. Mr. Miller echoed Mr. Holman's comments.

The 2014 year-end financial reports will be completed after all final checks and bank statement filings are completed.

Minutes of the records commission meeting were distributed and approved by Mr. Hart and Mrs. Lynch.

Minutes of the previous meeting were read, with one correction noted, approved, and signed by the Trustees.

Mr. Holman made a motion to approve the expenditures totaling \$3,998.12. Mr. Miller seconded the motion. Roll call: Hart, yes; Holman, yes; Miller, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. _____, Fiscal Officer.

CORRESPONDENCE:

1. Licking County Recycling Letter re: Recap of 2014 recycling totals and spreadsheet
2. CFLP Solid Waste District Email re: Recycling Survey

A brief discussion took place regarding the 2014 LC Recycling recap. Mrs. Lynch indicated that the Jacksontown Recycling location began recycling efforts in May 2014, averages 3,540 pounds of materials monthly, and are ranked #23 out of 26 recycling centers. Mr. Hart reviewed the CFLP Solid Waste District email. A discussion took place. Mr. Holman recommended better advertising by Licking County for the Jacksontown location and stated that the ease of access to our bins has been impacted by the Jacksontown Sewer project. Mr. Holman suggested Mrs. Lynch include

some verbiage in a recurring ad placed with the Buckeye Lake Beacon. Mr. Miller suggested signage.

The Board agreed with the Fiscal Officer's recommendation for a special check run based on the MLK Holiday on 1/19/15.

Chief Wilson provided the Fire Company report. In December there were 87 total runs which consisted of 74 EMS and 13 Fire resulting in a historic LTFC record YTD total of 1059 runs. Chief Wilson thanked the men and women of LTFC for their service and commitment. Chief Wilson complimented Mrs. Lynch and thanked her for her efforts in assisting LTFC. Chief Wilson presented the Board with an application and recommendation to hire Andrew Dimar. A discussion took place.

Mr. Hart moved that the Licking Township Trustees follow the recommendations of Fire Chief Wilson and the Licking Township Firefighters' Association and hire Andrew Dimar as a probationary Firefighter and EMT effective January 5, 2015.

Mr. Holman seconded the motion.

Roll Call: Miller, yes; Holman, yes; Hart, yes.

Forrest Cooperrider gave the Zoning Report. There were no permits issued.

Mr. Miller stated that Rob Mills met with Larry Jacks regarding the bridge on White Chapel. A discussion took place. Mr. Miller stated that the trucks are ready for the storm predicted for tonight and asked Chief Wilson if they could house some equipment in the LTFC bays due to frigid temperatures. A brief discussion took place. Mr. Miller stated that he has been reassured by Kevin Eby that the Firestation #3 parking lot will be restored with limestone once the Jacksontown Sewer project is completed.

Mr. Holman stated he received an inquiry regarding surveying stakes throughout the township and advised the resident that these were due to the seismic study. Mr. Hart concurred.

In new business, Mr. Hart indicated that Joe Garrett from Trebel LLC will be attending the next meeting to present information regarding electrical aggregation.

There was no public comment.

Mr. Hart made a motion to adjourn the meeting at 7:54 p.m.

Mr. Miller seconded the motion.

Roll call: Hart, aye; Miller, aye; Holman, aye.

Attest

January 5, 2015 minutes