

Minutes of the Board of Licking Township Trustees, Regular Meeting held at Eagle Wings Academy, Jacksontown, OH at 7:30 p.m., on October 16, 2017.

Mr. Hart called the meeting to order with the following members present: Joseph Hart, John Holman, Dave Miller & Andrea Lynch.

Others Present: Forrest Cooperrider, Steve Trickle, Mike Wilson, Charlie Prince.

The Pledge of Allegiance was recited.

*This meeting was not recorded.*

Minutes were read, approved, and signed by the Trustees.

Mr. Miller made a motion to approve the expenditures totaling \$21,876.53

Mr. Holman seconded the motion.

Roll call: Hart, yes; Holman, yes; Miller, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. \_\_\_\_\_, Fiscal Officer.

The Fiscal Officer noted that she made an expenditure to renew the township website domain for 2 years totaling \$36.00.

A discussion took place regarding a recent email from Attorney Mark Stemm of PorterWright LLC. Attorney Stemm is offering a free consultation to discuss options regarding the OPEC-HC contract and JHP. Andrea Lynch and John Holman will attend this meeting jointly with Union Township and the LCPO.

**CORRESPONDENCE:**

1. LCPC memo re: Public Hearings for subdivisions for sidewalks
2. LC Recycling Shred It Day Notice
3. ODOT Letter re: air space
4. OTA Letter re: Bond applications for Trustees
5. Ohio Secty of State Letter re: 2017 State Issues Report
6. Rosenbauer certificate of liability insurance
7. LC AOS list of Delinquent Tax Report
8. PNB Quarterly Securities Statement
9. PNB Pooled Collateral Agreement for Deposit of Funds
10. Robertson Construction Emergency Contact List
11. JBA certificate of liability insurance

Mike Wilson gave the Fire Report. There were 130 runs in the month of September (another record) which consisted of 106 EMS and 24 Fire bringing the YTD total to 897 runs. Chief Wilson gave updates on repairs to R601 and M602 and thanked LTFC for their efforts while he was on vacation.

Mr. Holman provided an update on the Fire Station construction as follows:

- Variance Hearing was held on 10/04/17. Variance granted and permit issued. Copies of these documents were given to JBA
- LTWP received an invoice for \$5419.00 for a building permit and \$3000.00 fee for tap.
- Trustee Holman and Trustee Hart met with the Licking County Commissioners and requested consideration to reduce waiving/reducing the building permit and tap fees. LTWP will be responsible for the full tap fee \$3000 and a reduced building permit fee (50% reduction).
- Trustee Holman met with key stakeholders regarding excavation. Specifically, they have uncovered massive pieces of concrete/footers while excavating which was not in the bid. Increased cost is not to exceed \$9800. This will be handled in the "unforeseen" category contractually and JBA wanted authorization to proceed. A discussion took place.

Mr. Hart made a motion that LTWP authorize fire station project coordinator, John Holman, to serve as the representative designated to exact decisions and approve unforeseen change orders pertinent to the fire station project not to exceed \$10,000.00 for each change order with a maximum of 3 change orders of \$30,000.00.

Mr. Miller seconded the motion.

Roll call: Miller, yes; Hart, yes; Holman, yes.

Mr. Holman stated that he will keep both Board members informed should any of these situations arise and will make every effort to contact both Board members prior to him exercising this authorization.

Forrest Cooperrider gave the Zoning Report. Mr. Cooperrider stated that there were 4 permits issued since his last report as follows:

- Darrin Lewellen -Roberta Drive - Garage - \$125.00
- Fire Station - Jacksontown Road -New Build - \$0
- Randal & Anita Chaffins - Columbus Ave - new build \$125.00
- Don Phipps - Licking Trails Rd - Garage - \$125.00

Mr. Miller stated that the cemetery pavement project is almost done, Road Department is almost done durapatching, and the township truck that Rob Mills drives needs new tires.

There was no public comment.

Mr. Miller made a motion to adjourn the meeting @ 8:45 p.m.

Mr. Holman seconded the motion.

Roll call: Hart, aye; Holman, aye; Miller, aye.

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Attest

October 16, 2017 Minutes