

Minutes of the Board of Licking Township Trustees,
Organizational Meeting held at the Fire Co., Station 3,
Jacksontown, OH at 6:30 p.m., on January 2, 2017.

Mrs. Lynch called the meeting to order with the following
members present: Joseph Hart, John Holman, and Andrea Lynch.

Others Present: Forrest Cooperrider, Scott Rawdon, Ed Monroe.

The Pledge of Allegiance was recited.

Mrs. Lynch asked Mr. Hart and Mr. Holman if they wished to
proceed with the organizational meeting without Mr. Miller. The
Board asked Mrs. Lynch to proceed but hold the nominations until
Mr. Miller arrived.

*Mrs. Lynch asked the board if there were any changes or
corrections to the following motion. There were none.*

Mr. Holman moved the adoption of the following: Be it resolved
that the regular meetings of The Board of Licking Township
Trustees for the fiscal year 2017 be held at the Fire Co.,
Station 3, Jacksontown, Ohio. Township meetings will be held
on the first and third Monday of each month, except when this
falls on a legal holiday then it shall be held the following
evening, unless otherwise published or posted on the door of the
Fire Station. Regular meetings will be noted on the township
website. Meeting times will be at 7:30pm. Mr. Hart seconded
the motion.

Roll call: Holman, yes; Hart, yes.

*Mrs. Lynch asked the board if there were any changes or
corrections to the following motion. There were none.*

Mr. Hart moved the adoption of the following: To have the above
listed resolution published in The Advocate and The Beacon. Mr.
Holman seconded the motion.

Roll call: Hart, yes; Holman, yes.

*Mrs. Lynch asked the board if there were any changes or
corrections to the following motion. There were none.*

Mr. Holman moved the adoption of the following: To pay all
expenses for the Trustees, Fiscal Officer, and Zoning Inspector
to attend township conventions including mileage at the current
IRS allowance, also, to pay membership dues for the county and

state association to be paid for the Trustees, Fiscal Officer, and the associate membership for the Zoning Inspector. Mr. Hart seconded the motion. *Roll call: Hart, yes; Holman, yes.*

Mrs. Lynch asked the board if there were any changes or corrections to the following motion. There were none.

Mr. Hart moved the adoption of the following: To reimburse the Zoning Inspector mileage at the current IRS allowance for zoning department related mileage. Mr. Holman seconded the motion. *Roll call: Hart, yes; Holman, yes.*

Mrs. Lynch asked the board if there were any changes or corrections to the following motion. There were none.

Mr. Holman moved the adoption of the following: That the Licking Township road crew employees be caretakers of all Township property as directed by their supervisor. Mr. Hart seconded the motion. *Roll call: Holman, yes; Hart, yes.*

Mrs. Lynch asked the board if there were any changes or corrections to the following motion. There were none.

Mr. Hart moved the adoption of the following: To pay all bills incurred by the Township on an estimated appropriation until the Amended Official Certificate is received and approved. Mr. Holman seconded the motion. *Roll call: Hart, yes; Holman, yes.*

Mrs. Lynch asked the board if there were any changes or corrections to the following motion. There were none.

Mr. Holman moved the adoption of the following: To authorize the Fiscal Officer to request an advance, if needed, from the Licking County Auditor's Office. Mr. Hart seconded the motion. *Roll call: Holman, yes; Hart, yes.*

Mrs. Lynch asked the board if there were any changes or corrections to the following motion. There were none.

Mr. Hart moved the adoption of the following: The Licking Township Trustees continue our current practice of offering health care insurance providing benefits for hospitalization, surgical care, medical care, and prescription drug coverage and pay the respective premiums for township officers and full-time township employees and their spouses/immediate dependents (unless waived by eligible employees/officers) as allowed by

Section 505.60 of the Ohio Revised Code with a 5% monthly premium cost share via payroll deduct for each eligible employee and a \$250 individual/\$500 aggregate deductible responsibility. Mr. Holman seconded the motion.

Roll call: Holman, yes; Hart, yes.

Mrs. Lynch asked the board if there were any changes or corrections to the following motion. There were none.

Mr. Holman moved the adoption of the following: That any department buying equipment or supplies over \$500 must have the approval of at least one Trustee; any Trustee may authorize expenditures up to \$2500. All expenditures over \$2500 must be approved at a regular or emergency meeting of The Board of Licking Township Trustees. Mr. Hart seconded the motion.

Roll call: Holman, yes; Hart, yes.

Mrs. Lynch asked the board if there were any changes or corrections to the following motion. A discussion took place.

Mr. Hart moved the adoption of the following: That the Fire Chief may expend up to \$1000.00 and, in an emergency only, may contact 2 trustees for medical and emergency expenses over \$2500.00. Mr. Holman seconded.

Roll call: Holman, yes; Hart, yes.

Mrs. Lynch asked the board if there were any changes or corrections to the following motion. There were none.

Mr. Holman moved the adoption of the following: That the Board of Trustees authorize the Fiscal Officer to make reasonable decisions to expend up to \$1000.00 if necessary with the understanding that the Fiscal Officer will report these expenditures at the following board meeting.

Mr. Hart seconded the motion.

Roll call: Hart, yes; Holman, yes.

Mr. Miller arrived at 7:16 p.m.

Mrs. Lynch asked for nominations for President of The Board of Trustees for the year 2017.

Mr. Miller nominated Mr. Hart.

There were no other nominations.

Mrs. Lynch declared the nominations for President of the Board of Trustees for 2017 as closed.

Roll Call/Vote: Hart, yes; Holman, yes; Miller, yes.

Mrs. Lynch asked for nominations for Vice President of The Board of Trustees for the year 2017.

Mr. Hart nominated Mr. Holman.

There were no other nominations.

Mrs. Lynch declared the nominations for Vice President of the Board of Trustees for 2017 as closed.

Roll Call/Vote: Hart, yes; Holman, yes; Miller, yes.

Mr. Hart made a motion designating Mr. Miller to have charge of all maintenance and repair of the roads within the township and supervise all township road employees for 2017 with Mr. Holman serving as the back-up.

Mr. Holman seconded the motion.

Roll Call: Holman, yes; Miller, yes; Hart, yes.

Mr. Holman made a motion designating Mr. Hart to serve as Fire Co. coordinator for 2017 with Mr. Miller as backup.

Mr. Miller seconded the motion.

Roll Call: Miller, yes; Hart, yes; Holman, yes.

Mrs. Lynch asked the board if there were any changes or corrections to the following motion. There were none.

Mr. Hart moved that the Licking Township Trustees appoint Mr. Holman to be responsible for various administrative responsibilities including but not limited to long-range planning and development; short and long-term budget recommendations. Mr. Miller seconded the motion.

Roll Call: Miller, yes; Hart, yes; Holman, yes.

The Fiscal Officer reminded the Trustees that the Annual Bridge and Culvert Inventory report was submitted in December 2016.

The Organizational portion of the meeting being completed

Mrs. Lynch turned the meeting over to Mr. Hart @7:23 p.m.

The Trustees will leave the agenda for 2017 the same currently.

The 2016 year-end financial reports will be completed after all bank statement filings are completed.

Minutes of the records commission meeting were distributed and approved by Mr. Hart and Mrs. Lynch.

Minutes of the previous meeting were distributed, approved, and

signed by the Trustees.

Mr. Holman moved the adoption of the following: Motion #12-31-2016 authorizing the Fiscal Officer to reallocate funds in the amount of \$3500.00 within the Road & Bridge Fund and \$5000.00 within the Fire Fund to satisfy the 2016 payroll expenses.

Mr. Miller seconded the motion.

Roll Call: Hart, yes; Holman, yes; Miller, yes.

Mr. Holman made a motion to approve the expenditures totaling \$29,470.26.

Mr. Miller seconded the motion.

Roll Call: Holman, yes; Miller, yes; Hart, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. _____, Fiscal Officer.

Mr. Hart made a motion to approve the Park National Bank Memo of Agreement for Deposit of Public Funds for the period of January 1, 2017, through December 31, 2020, as presented by Park National Bank.

Mr. Miller seconded the motion.

Roll Call: Miller, yes; Hart, yes; Holman, yes.

Mrs. Lynch presented follow-up information regarding the ICS Sweep Account through Park National Bank. Mrs. Lynch suggested that the Board convert the township's current traditional business checking account with PNB to the ICS Sweep Account for better interest rate earnings. A discussion took place.

Mr. Hart made a motion authorizing the Fiscal Officer to proceed with Licking Township's participation with the ICS Sweep Account through Park National Bank as presented upon the Fiscal Officer reviewing the ICS Sweep Account agreement with the LCPO.

Mr. Miller seconded the motion.

Roll Call: Holman, yes; Hart, yes; Miller, yes.

CORRESPONDENCE:

1. Ohio Div. of Liquor Control letter re: Cheryl Brown

Forrest Cooperrider presented a copy of a letter he drafted regarding the property located at 5448 Jacksontown Road owned by Dr. Steve Bailey, DVM.

Mr. Holman stated that the auction on govdeals.com has ended with all 6 items having sold. The gross sales totaled \$31,575.00 with the township netting \$29,996.00 after fees. Items sold as follows: Dump Truck \$14,950.00; Rear Blade \$905.00; Front snow plow \$250.00; Roller & Trailer \$1470.00; Tanker \$12,5000.00; and old Pumper \$1500.00. Mr. Holman thanked the Road Department, Fire Chief, Mrs. Lynch, and Rhonda Carte for their participation and assistance in getting the items listed, advertised, prepped, loaded, etc. Mr. Holman stated that he sees govdeals.com as a good venue for disposing of township items that are no longer of use. Mr. Miller complimented and thanked Mr. Holman for managing the auction and successful disposition of the items. Mr. Hart concurred.

Mr. Holman stated that JBA has completed the revisions to the agreement and it has been forwarded to the Licking County Prosecutor's Office for review.

There was no public comment.

Mr. Miller made a motion to adjourn the meeting at 7:59 p.m.

Mr. Holman seconded the motion.

Roll call: Hart, aye; Miller, aye; Holman, aye.

Attest

January 2, 2017 minutes