

Minutes of the Board of Licking Township Trustees, Special Meeting/Workshop held at the Fire Co., Station 3, Jacksontown, OH at 12:00 p.m., on March 16, 2017.

Mr. Hart called the meeting to order with the following members present: Joseph Hart, John Holman, Dave Miller, and Andrea Lynch.

Others Present: Rob Mills, Mike Wilson, (Kyle Weekly and Brandon Thompson were present but did not sign in and/or left early).

The Pledge of Allegiance was recited.

Mr. Miller made a motion to approve the expenditures totaling \$9,232.81

Mr. Holman seconded the motion.

Roll call: Hart, yes; Holman, yes; Miller, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. _____, Fiscal Officer.

General Business:

The Fiscal Officer indicated that she received a phone call from Precision Lawn inquiring about bidding the cemetery mowing. Mrs. Lynch spoke with the LCPO and confirmed that the job does not require a formal bidding process and indicated that we can accept estimates and award the contract at our discretion. Mrs. Lynch stated that she advised both Precision Lawn and Lakewood Lawn to have their estimates submitted to LTWP by 4/3/17 for consideration.

The Fiscal Officer gave a status update regarding recent correspondence she has had with OTARMA regarding insurance needs during the fire station construction. She will provide more details as they become available.

Budget Workshop:

Mr. Holman distributed employee evaluation forms. A discussion took place. Evaluation forms are to be completed by 4/17/17.

Mr. Holman distributed copies of the completed surveys from Fire Chief Wilson and the Road Dept.

Mrs. Lynch presented a list of LTWP significant happenings for 2016.

Mr. Holman provided a recap of 2016 expenditures and revenue. The Board paused the meeting briefly to recognize their efforts for being under budget for 2016. A discussion took place.

Fire Chief Wilson presented LTFC's 2016 budget results and run totals. A discussion took place.

The Board moved into discussion regarding the 2017 Budget project and goals for 2017. A discussion took place including establishing a budget for 2017 Road Department expenditures.

The Board moved into discussion regarding the construction of the new fire station building, financing of the project, Road Department potential needs when moving into Fire Station #1, and matters pertaining to the project.

There was no public comment.

Mr. Miller made a motion to adjourn the meeting @ 3:30 p.m.
Mr. Holman seconded the motion.

Roll call: Hart, aye; Holman, aye; Miller, aye.

Attest

March 16, 2017 Minutes