

Minutes of the Board of Licking Township Trustees, Regular Meeting held at Eagle Wings Academy, Jacksontown, OH at 7:30 p.m., on February 5, 2018.

Mr. Hart called the meeting to order with the following members present: Joseph Hart, John Holman, Dave Miller, & Andrea Lynch.

Others Present: Forrest Cooperrider, Mike Wilson, Ed Monroe, Charlie Prince, Rob Mills.

The Pledge of Allegiance was recited.

This meeting was not recorded.

Minutes were presented, approved, and signed by the Trustees.

Mr. Miller made a motion to approve the expenditures totaling \$310,396.66 (which includes Robertson 3rd draw of \$246097.79 and AEP special check \$5302.76).

Mr. Holman seconded the motion.

Roll Call: Hart, yes; Holman, yes; Miller, yes.

There are funds on hand or in the process of collection to pay the attached listed bills. _____, Fiscal Officer.

CORRESPONDENCE:

1. OTARMA MORE grant award 2017
2. LTWP appreciation letter to OTARMA for awarding MORE Grant 2017
3. LC Commissioner's Resolution re: Road load limit reduction
4. First Federal Savings & Loan Securities Statement
5. First Federal Savings & Loan Money Market Account Signature Card

Zoning Clerk Andrea Lynch requested \$100.00 petty cash disbursement for postage for upcoming variance hearings. The Board authorized the Fiscal Officer to disburse a check to the Zoning Clerk for the petty cash requested.

The Fiscal Officer presented the First Federal Savings & Loan Money Market Account documentation to open the MMA. The Fiscal Officer indicated that LTWP will need to convert the \$500,000.00 CD into the money market account soon however Charity McFarland has agreed to open the account with a zero balance. The Board and Fiscal Officer signed the necessary documents to open the MMA.

Chief Wilson gave the fire report. There were 95 runs in January consisting of 73 EMS, 21 Fire, and 1 dive bringing the YTD to 95. Chief Wilson presented information from Anderson Township, Hamilton

County, that indicates their interest to sell fire equipment no longer being used by their township as follows: 4 radios; 20 pieces of hose; 1 fan totaling \$900.00. A discussion took place. The Board agreed that the purchase was a good deal for LTFC. The Fiscal Officer will disburse the funds for signature at the next business meeting.

Chief Wilson presented 3 applications for consideration for Tate Hufford, Jacob Castle, and Aaron McKenzie. The Board reviewed the applications and credentials.

Mr. Hart made a motion that the LTWP Board of Trustees approve the hiring of Tate Hufford to serve as an out-of-town volunteer probationary 240 FF EMT Basic.

Mr. Holman seconded the motion.

Roll Call: Holman, yes; Miller, yes; Hart, yes.

Mr. Hart made a motion that the LTWP Board of Trustees approve the hiring of Jacob Castle & Aaron McKenzie as out-of-town volunteers 240 FF Paramedics.

Mr. Miller seconded the motion.

Forrest Cooperrider gave the zoning report. There were 3 permits issued since the last report as follows

- Joseph & Melissa Ward - Bob White Ct - new build - \$180.00
- James Hostetter - Misty Meadows - pole barn - \$100.00
- Jason Fulk - Dorsey Mill - pole barn - \$205.00

The Zoning Inspector indicated that he is finalizing the conditional use permit and variance application for Mr. Brown's property at Jacktown Pub and reminded the Board that there will be hearing on 2/15/18 for Spangler on Julia Street and Maple Avenue.

A lengthy discussion took place regarding Avalon Place. Rob Mills shared information he obtained from a meeting with Jared Knerr in which Mr. Knerr confirmed that the drive is still considered a private drive as it was never a dedicated road, is listed as a non-maintained road, and is not on the road tax list. Mr. Hart suggested that LTWP contact the LCPO and initiate a resolution to keep Avalon Place designated as a non-maintained road. Mr. Miller will handle.

Rob Mills provided an update to the backhoe that is having problems with power. Mr. Mills said that the hydraulic system was tested, checked for fuel leaks, water leaks, etc. The engine has 5000 hrs and has never had any work done to it. Mr. Mills said the unit is getting weaker by the day and is now leaking transmission fluid. Mr. Mills presented the Board with

a quote and information for a New Holland B95C 4wd through Advantage Ag Equipment. A discussion took place. No decisions were made regarding the backhoe.

Mr. Miller thanked both Rob Mills and Jeff Houston for their recent snow removal efforts.

Mr. Holman provided an update on the Fire Station Construction project on the following items:

- o Steel package has been delivered
- o Drywall installation begins this week
- o Installing communication and data lines soon
- o Backfilled along backside of the building

Mr. Holman distributed LTWP 5-year plans/goals worksheet to Board, Road Department, and Fire Chief in preparation for upcoming Financial/Budget Meeting. Mr. Holman distributed employee evaluation forms to Dave Miller and Joe Hart.

The Board agreed to host the annual Budget Meeting on Monday, February 19th @ 2:00 p.m. at Eagle Wings Academy with regular business thereafter. The Board authorized the Fiscal Officer to advertise the special meeting.

In public comment, Union Township Trustee Charlie Prince relayed a conversation that he had with Liberty Township, Fairfield County, regarding cooperative work arrangements they have in place with Greenfield Township for road chip & seal. Trustee Prince stated that the township is able to perform this cooperative work for less than \$10,000.00 /mile and Union Township was interested to see if Licking Township would be amenable to a similar arrangement. This would require a combined work force, combined labor, and needed equipment (motorized spreader; rubber tire roller; and tanker). Trustee Prince asked the Board to consider discussing this topic at the upcoming Budget Meeting.

Mr. Hart made a motion that the LTWP Board of Trustees authorize a \$500.00 payment to Eagle Wings Academy in appreciation for them having allowed LTWP to utilize their facilities thus far during the Fire Station construction project.

Mr. Miller seconded the motion.

Roll Call: Hart, yes; Miller, yes; Holman, yes.

Mr. Holman made a motion to adjourn the meeting @ 9:29 p.m.
Mr. Miller seconded the motion.
Roll Call: Hart, aye; Holman, aye; Miller, aye.

Attest

February 5, 2018 Minutes